

## **Parent/Teacher Conferences**

In order to value your child's learning time, teachers will not be available for conference or phone calls without an appointment. Teachers will inform you of their planning time so that conferences can be made during these times. Phone calls will not be sent to the classroom during learning times. In the event of an emergency, a message will be taken by the office staff and relayed to the teacher.

To make an appointment for a conference, call 502-875-8430 and leave your request with the office staff.