

Bridgeport Elementary Attendance Expectations

In accordance with the Franklin County Public Schools' Compulsory Attendance Policy:

"Any pupil who has been absent from school without a valid excuse for three (3) days or more, or tardy without a valid excuse on three (3) days or more, is a truant. A pupil who has been reported as a truant two (2) or more times is a habitual truant."

Habitual truants shall be reported to the counselor and the principal, and then to the office of the Director of Student Services, all of whom shall take the appropriate action. Written notification is to be made to the parent/guardian.

Absence Defined:

"An absence is the actual percentage of the school day missed on any given day the student misses more than sixty (60) minutes of the regularly scheduled school day; for the calculation purposes, portions of multiple days will be combined to determine total number of absences; a full day absence is an absence for 100% of one school day, or a combined absence on multiple school days in a quantity equaling 100% of a regular school day."

After nine (9) full day absences, whether excused or unexcused, students shall be required to present a doctor's statement.

Tardy Defined:

"A student who is absent for sixty (60) minutes or less of the regularly scheduled school day is tardy."

After nine (9) tardies, whether excused or unexcused, students shall be required to present a doctor's statement.

Excused Absences:

Reasons for excused absences or tardiness include the following:

1. Death or severe illness in the pupil's immediate family.
2. Illness of the pupil.
3. Religious holidays and practices.
4. One (1) day for attendance at the Kentucky State Fair.

5. Documented military leave.
6. One (1) day prior to departure of parent/guardian from active military duty.
7. One (1) day upon the return of parent/guardian from active military duty
8. Other valid reasons as determined by the Principal, including trips qualifying as educational opportunities (refer to Board Policy 09.123 AP.2.). Students shall be granted an excused absence for up to ten (10) school days to pursue an

educational enhancement opportunity determined by the Principal to be of significant educational value.

At the 6th (sixth) or more unexcused absence the student shall be reported to the office of the Director of Student Services.

After nine (9) total excused or unexcused absences, students shall be required to present a doctor's statement. Failure to present a doctor's statement after nine (9) days shall result in the absence being unexcused.

Notes Required:

When students return to school following an absence or tardy, they shall bring a note signed by their parent or guardian which specifies the reason for the absence. Students shall present a note within three (3) school days of return to school. Failure to bring a note within (3) days will result in unexcused absence(s).